

Industry Qualifications

National and Scottish Vocational Qualifications

Supply Chain Management

NVQs (SVQs in Scotland) are practical work-based qualifications that are recognised by employers and colleges throughout the UK. They are awarded to people who have proved their skill, knowledge and understanding of all aspects of their job. This means these qualifications will demonstrate that an employee is occupationally competent in their job role. A range of S/NVQs have been developed in order to meet the current and future skill demands of the Logistics sector.

The qualification – Supply Chain Management

The qualification is available at four levels and is aimed at personnel who are involved in the process of planning, implementing and controlling the operations of the supply chain as efficiently as possible. Supply Chain Management spans all movement and storage of raw materials, work-in-process inventory, and finished goods from point-of-origin to point-of-consumption. A full list of units is shown overleaf.

The Level 2 Qualification is for those in roles such as a supply chain coordinator. The employee must demonstrate a sufficient level of competence to complete 2 mandatory units plus 3 out of 9 optional units. The units include obtaining information on the supply chain and contributing to operational relationships. Also covered are the technical competences required when managing a supply chain.

The Level 3 Qualification is for employees who work in a supply chain management role that includes supervisory responsibilities. It builds upon the competences demonstrated in the level 2 qualification. Employees must complete 3 mandatory units plus 6 out of 17 optional units to gain the award. The units include analysing information on the supply chain and maintaining operational relationships. Also covered are the technical competences required when managing a supply chain.

The Level 4 and 5 Qualifications are for employees who are responsible for a supply chain operation and are managing both people and processes. They would also have some financial and strategic responsibility within their organisation. Employees must complete 5 mandatory units plus 5 out of 26 optional units to gain the Level 4 award and 4 mandatory units plus 4 optional units out of 10 to gain the Level 5 award.

Candidates at **any level** are encouraged to achieve as many units against which they can demonstrate competence and not just the minimum required for a full award.



Level 2

Mandatory units

- Contribute to operational relationships within the supply chain
- Obtain information on the supply chain

Optional units – select 3 units

- Identify potential suppliers for the supply chain
- Place orders with suppliers
- Monitor and progress the delivery of orders
- Monitor the flow of supplies in the supply chain
- Obtain information on storage locations and facilities
- Obtain information on distribution requirements
- Monitor the distribution of supplies
- Monitor the flow of returned supplies
- Monitor the transportation of supplies

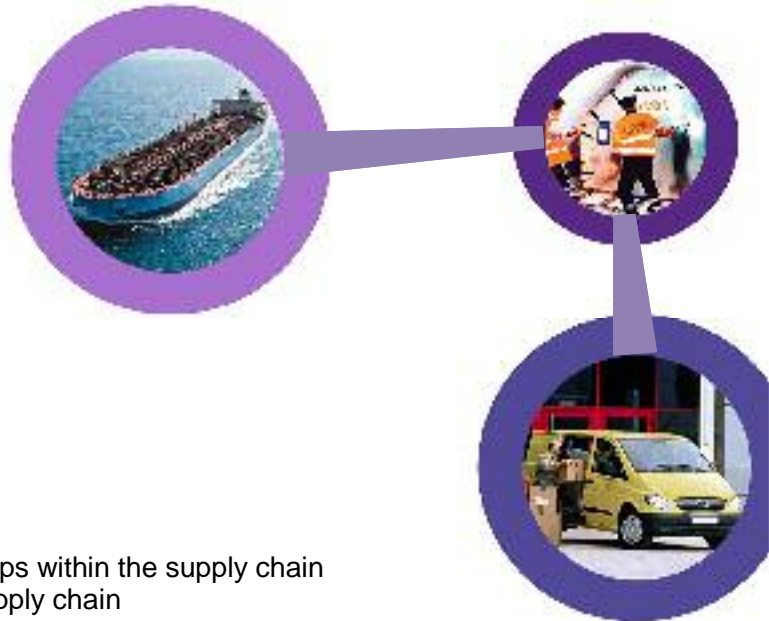
Level 3

Mandatory Units

- Maintain operational relationships within the supply chain
- Analyse information on the supply chain
- Apply improvements to the supply chain

Optional Units – select 6 units

- Monitor the achievement of project tasks
- Control supplies at storage locations and facilities
- Complete export procedures and requirements
- Complete import procedures and requirements
- Administer contracts
- Analyse information on the procurement of supplies in the supply chain
- Verify the capability of suppliers to meet supply specifications
- Analyse the performance of suppliers
- Identify potential suppliers for the supply chain
- Place orders with suppliers
- Monitor and progress the delivery of orders
- Monitor the flow of supplies in the supply chain
- Obtain information on storage locations and facilities
- Obtain information on distribution requirements
- Monitor the distribution of supplies
- Monitor the flow of returned supplies
- Monitor the transportation of supplies



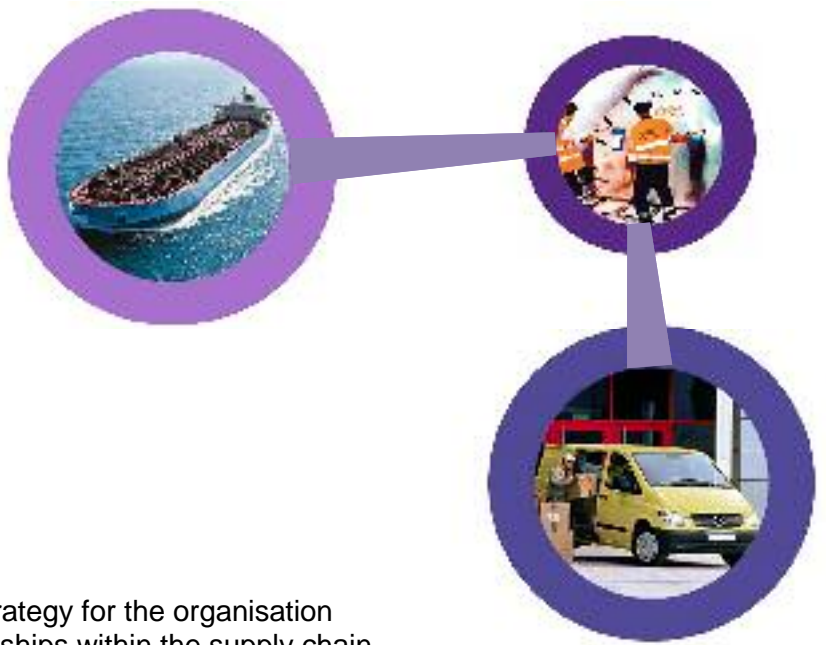
Level 4

Mandatory Units

- Develop operational relationships within the supply chain
- Evaluate information on the supply chain
- Propose improvements to the supply chain
- Introduce improvements to the supply chain
- Provide leadership in your area of responsibility

Optional Units – select 5 units

- Recruit, select and keep colleagues
- Manage finance for your area of responsibility
- Build your organisation's understanding of its market and customers
- Plan projects to develop the supply chain
- Manage projects to develop the supply chain
- Negotiate for supplies
- Contract with other organisations
- Review the outcomes of contracts
- Evaluate information on the procurement of supplies in the supply chain
- Select suppliers for the supply chain
- Produce specifications for suppliers
- Evaluate the capability of suppliers to meet supply specifications
- Schedule and approve the placing of orders
- Evaluate the performance of suppliers
- Schedule the flow of supplies in the supply chain
- Specify the requirements for the storage of supplies
- Select locations and facilities for storing supplies
- Evaluate information on the storage of supplies



Level 5

Mandatory Units

- Develop a supply chain strategy for the organisation
- Establish strategic relationships within the supply chain
- Improve the performance of the supply chain
- Provide leadership for your organisation

Optional Units – select 2 or 3 units from this group

- Commission projects to develop the supply chain
- Plan the flow of supplies through the supply chain
- Plan the procurement of supplies
- Plan the storage of supplies in the supply chain
- Plan the distribution of supplies
- Plan the transportation of supplies
- Plan the export and import of supplies

Optional Units – select 1 or 2 units from this group

- Plan the workforce
- Manage finance for your area of responsibility
- your organisation's understanding of its market and customers

To find an N/SVQ training provider please contact one of the following Awarding Bodies:

Edexcel –	www.edexcel.org.uk	:	Tel: 0844 576 0026
SQA (Scotland) –	www.sqa.org.uk		Tel: 0845 279 1000
Awards UK -	www.awardsuk.org		Tel: 0845 213 5530