

Skills for Logistics

National Occupational Standards

Recommendations for Qualification Framework For Warehousing & Storage

November 2007

Skills for Logistics: Recommended Qualification Framework

Warehousing and Storage Level 1 NVQ and SVQ

Candidates have to complete 6 units, comprising

- 2 mandatory units
- 4 optional units

Mandatory Units

(Both units must be taken by all candidates)

Unit LOG1 Maintain health, safety, and security in logistics operations

Unit LOG3 Contribute to effective working relationships with colleagues in logistics operations

Optional Units

(Any 4 of the following 6 units must be taken by all candidates)

Unit WS1 Keep equipment in good working order

Unit WS2 Keep stock at required levels

Unit WS3 Keep work areas clean

Unit WS4 Handle goods manually in logistics facilities

Unit WS5 Pick goods to assemble orders for dispatch

Unit WS6 Wrap and pack goods

Warehousing and Storage Level 2 NVQ and SVQ

Candidates have to complete 8 units, comprising

- 2 mandatory units
- 6 optional units

Mandatory Units

(Both units must be taken by all candidates)

Unit LOG1 Maintain health, safety, and security in logistics operations

Unit LOG4 Develop effective working relationships with colleagues in logistics operations

Optional Units

(Any 6 of the following 13 units must be taken by all candidates)

Unit WS7 Provide customers with information and advice on goods and services

Unit WS8 Operate equipment to perform work requirements

Unit WS9 Move goods in logistics facilities

Unit WS10 Receive goods from deliveries

Unit WS11 Place goods in storage

Unit WS12 Maintain the safety and quality of goods

Unit WS13 Maintain the safety of hazardous goods and materials

Unit WS14 Maintain hygiene standards in handling and storing goods

Unit WS15 Process orders for dispatch to customers

Unit WS16 Assemble orders for dispatch

Unit WS17 Dispatch goods for delivery

Unit WS18 Process returned goods

Unit WS19 Sort goods and materials for recycling

Unit WS20 Manage the receipt, storage, or dispatch of goods

Unit WS21 Audit stock levels and stock records